



Central Kitsap School District

2018-19 Emergency Operating Procedures

Bad weather and other emergencies sometimes result in changes to school or bus schedules. In some cases, we might need to dismiss students early. At other times, we may cancel or delay school for the day. During bad weather, changes are announced between 6:00 a.m. and 8:00 a.m. **If we do not make an announcement during that time, it means schools and buses are operating normally.**

How can I find out if school is canceled or starting late?

- ✿ We'll send you an automated telephone message. Please contact your student's school to update your phone number.
- ✿ We'll send an e-mail alert to families. Not receiving emails from us? Talk to your school's office to update your contact information.
- ✿ Check online! We'll include emergency information on our website (www.ckschools.org), and our social media accounts (www.facebook.com/CentralKitsapSchoolDistrict, <https://twitter.com/CentralKitsap>).
- ✿ Radio and television stations announce school or bus schedule changes by district name and number. We are Central Kitsap School District #401.

What kinds of changes are made to schedules?

- ✿ **Schools Closed:** All classes, meetings, daycare in schools, field trips, after school/evening activities, and community schools classes are canceled. There is no out-of-district transportation.
- ✿ **Limited Bus Service:** May apply to certain areas of the district, but not all. Listen carefully to see if your area is affected. Visit our website for [bus service changes](#). **Students who are picked up at a limited bus service stop in the morning will be dropped off at the same stop in the afternoon.** Parents with children who ride special needs buses must make alternate arrangements with the Transportation Department (360- 662-8800).
- ✿ **Schools Open Two Hours Late:** Schools will start two hours late. Buses pick up students at their regular locations, but two hours later than normal. On occasion, limited bus service is also in effect when school is delayed. Students are dismissed at the regular time unless otherwise announced. **If a school delay occurs on a Thursday morning, schools will be dismissed at the regular dismissal time (no early release).** In some cases, kindergarten, preschool, out-of-district transportation, and after school student or community activities may be canceled.

How can I prepare my family?

We encourage you to make plans ahead of time so your child will have a safe place to stay if you are not at home. Be sure your child understands what to do if changes are made to school or bus schedules. It may help to write the answers down and keep them where your child can find them in an emergency.

- ✿ What is the best route to and from a limited bus service stop?
- ✿ Where could your child go if he or she needs help?
- ✿ Who will care for your child until you arrive?
- ✿ Is there someone your child could call if he or she is scared?