

INSTRUCTION

Grading and Progress Reports

The Board believes that the cooperation of school and home is a vital ingredient in the growth and education of our students and embraces the responsibility to keep parents informed of student welfare and progress in school.

The primary objective of reporting student progress in the Central Kitsap School District is to accurately inform each student and his or her parents of the student's progress toward established course goals and standards.

The District will issue grades, and written or electronic progress reports in a timely and appropriate manner. As well as, provide opportunities for parent conferences to serve as the basis for continuous evaluation of the student's performance and determining changes that should be made to effect improvement. These written, electronic, and verbal reports shall be designed to provide information that will be helpful to the student, teacher, counselor, and parent.

Educational standards and objectives shall be established against which student performance will be judged. Building principals and teachers are accountable for the use of sound evidence and good judgment in evaluating progress toward these performance standards.

The Superintendent will establish a system of reporting student progress and will require all staff members to comply with such a system as part of their teaching responsibility.

The District shall comply with the marking/grading system incorporated into the statewide standardized high school transcript. A secondary student's grade point shall be reported for each term, individually and cumulatively.

The secondary purpose in evaluating and reporting student progress is to establish a permanent written record of achievement for all students.

At the beginning of each term, each teacher shall specify in writing the student learning goals or standards for his/her respective courses. A student's grade report may be withheld until such time the student pays for any school property that has been lost or willfully damaged. Upon payment for damages or the equivalency through voluntary work, the grade report will be released. The student or his/her parents may appeal the imposition of a charge for damages to the superintendent and board of directors.

**Cross References:**

2131 Student Assessment  
3122 Excused and Unexcused Absences  
3520 Student Fees, Fines, Charges

**Legal References:**

RCW 28A.150.240(2)(g) Certificated teaching and administrative staff as accountable for classroom teaching—  
Scope—Responsibilities—Penalty  
RCW 28A.635.060 Defacing or injuring school property—Liability of pupil, parent, or guardian—  
Withholding grades, diploma, or transcripts—Suspension and restitution—Voluntary  
work program as alternative—Rights protected  
RCW 28A.600.030 Grading policies—Option to consider attendance  
WAC 180-44-010 Regulatory provisions relating to RCW 28A.04.120(6) and 28A.58.101—Responsibilities  
related to instruction  
WAC 392-210 Student testing and evaluation—Washington state honors award program  
WAC 392-400-235 Discipline—Conditions and limitations  
WAC 392-415 Secondary education—Standardized high school transcript

Classification: Priority

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