

USE OF SCHOOL FACILITIES APPLICATION

Name of Applicant/Organization _____

Purpose _____ Number of Adults _____ Number of Children _____

Will admission or other fees be charged? Yes No Non-Profit Organization? Yes No

Date(s) _____ Day(s) of the Week _____

Start Time of Event _____ End Time of Event _____

Set Up Time _____ Take Down Time _____

Date(s) not available (office use)

Contact Person Contact Phone Contact Email

Alternate Contact Person Alternate Phone Alternate Email

Billing Address _____ City, State, ZIP _____

Name of School/Field Requested _____

Classroom(s): How many? _____ Gym Library Auditorium

Commons/Cafeteria Kitchen Track Football Field

Soccer Field Baseball Field Softball Field Other _____

Equipment Requested Chairs _____ Tables _____ Bleachers _____

Other _____

FACILITY RENTAL RATES

	<i>Category I</i> (non-profit benefits students, i.e. PTA, boosters, scouting)	<i>Category II</i> (non-profit benefits members, i.e. churches, political parties)	<i>Category III</i> (for-profit groups, i.e. businesses, adult classes)
Indoor Facility			
Classrooms		\$10	\$30
Library	Additional	\$20	\$50
Commons/Cafeteria	Costs	\$20	\$50
KSS Auditorium	Only*	\$40	\$100
Gymnasiums	\$30/hour	\$65/hour	\$100/hour
Outdoor Facility			
Secondary Track and Field	\$40/hour	\$65/hour	\$100/hour
CKHS Baseball	\$30/hour	\$65/hour	\$100/hour
CKHS Softball	\$30/hour	\$65/hour	\$100/hour
Lobe 2 and 3	\$30/hour	\$65/hour	\$100/hour
Lights – Athletic Fields	\$22/hour	\$22/hour	\$22/hour
Natural Grass Fields	\$10 per use	\$20 per use	\$30 per use

Additional Costs (covers approx. 3 month season)

Youth Athletic Fee \$5 per player – roster required

Adult Athletic Fee \$10 per player – roster required

Staffing Costs

Custodial (2 hour minimum) \$40/hour

Security (2 hour minimum) \$40/hour

*Includes staffing outside of normal business hours, athletic fees, equipment, etc. See board procedure 4260A for more information.

