

PERSONNEL

Administrative Team

The Board recognizes the importance of maintaining an effective administrative team to strengthen the programs of the District and to establish and improve communications, decision-making, conflict resolution, and other relationships among the members of the team. The team will participate in creating, modifying, and administering District policies and procedures to improve the educational process.

Nothing in this policy is intended to limit the responsibilities and authority of the board to make final decisions.

The administrative team is composed of the superintendent and administrative and supervisory staff who have significant responsibilities for formulating District policies or administering District programs.

The District's administrative team shall provide input into policies that directly affect staff in the administration of the school District by:

- Assisting in the development of the educational goals and objectives of the District;
- Applying available knowledge to the improvement of District services;
- Providing input into the development of District and department financial plans and budgets;
- Providing input into the labor relations policies and practices of the District;
- Evaluating proposals made by other staff members and making recommendations on the District's response; and
- Serving as a forum to review problems facing the District.

The administrative team shall prepare guidelines for the operating of the team. The administrative team will meet as frequently as District business requires. When appropriate, an agenda will be distributed before the meeting.

Adoption Date: October 23, 1985

Revised: November 29, 1995

Revised: May 23, 2001