

PERSONNEL

Military Leave

The District shall grant military leave as provided by law to each staff member who is a member of a United States Military Reserve Unit or a member of the Washington National Guard for a period not to exceed twenty-one days during each year beginning October 1st and ending the following September 30th, provided such reservist has been called to active duty or active duty training. Such military leave of absence shall be in addition to any vacation or sick leave to which the staff member may be entitled and shall not result in any loss of rating, privileges, or pay. During the period of military leave, the staff member shall receive his/her normal pay from the district for up to 21 work days.

The employee must provide the district notice of intent to take leave within five business days of the call to active duty or active duty training. Further, the employee must provide the district with a copy of the written military orders within two business days of the issuance of the orders.

Employees whose school district employment is interrupted by up to five years of service in a uniformed service are entitled to re-employment by the district following their discharge. The superintendent shall adopt procedures to implement these re-employment rights consistent with state and federal law.

Military Leave – Spouse

The district shall allow an employee who is the spouse of a military member of the U.S. Armed Forces, National Guard, or Reserves to take up to fifteen (15) days of unpaid leave during a period of military conflict when: (1) the military spouse is on leave from a deployment; or (2) prior to deployment once the military spouse receives official notification of an impending call or order to active duty. The employee must work an average of twenty hours or more each week for the district.

The employee is entitled to fifteen days of unpaid leave for each deployment. The employee must provide the district notice of intent to take leave within five business days of their spouse's call to active duty or notice of leave from deployment.

Cross References:

cf. 5404 Family/Medical Leave

Legal References:

RCW 38.40.060 Military leaves for public employees

RCW 49.77 Military Family Leave Act

RCW Ch.73.16 Employment and Re-employment

AGO 61-62 No. 081 Public Employees — State and Municipal employees — Military leave — Reserve meetings

38 USC 4301-4335 Uniformed Services Employment and Reemployment Rights Act

Adoption Date: January 22, 1986

Revised: May 23, 2001

Revised: May 25, 2011