

MANAGEMENT SUPPORT SERVICES

Gifts or Donations

Equipment and materials, which are donated to a school or are brought to the school for temporary use, shall be reviewed in terms of suitability and durability and for any possible health or safety hazards. The school principal shall be responsible for selecting other appropriate staff members to assist in the review process. If the equipment and/or materials are found to be unsuitable, the principal shall indicate the reason(s) in writing. If found to be acceptable, the principal will submit a work order for appropriate installation. Donated playground equipment must be referred to the superintendent's office before acceptance is granted. All gifts shall become District property and shall be accepted without obligation relative to use and/or disposal. All gifts or donations over \$1,000 by Booster Clubs or other groups to support specific teams or other extracurricular activities will be reviewed by the Executive Director of Secondary Teaching and Learning and the Business Services Director.

Any gift presented to the District shall satisfy the following criteria:

- A. The purpose or use be consistent with philosophy and programs of the District and Policy 6114;
- B. The District will assume only a minimum financial obligation for installation, maintenance, and operation;
- C. The equipment will be free from health and/or safety hazards;
- D. The equipment will be free from a direct or implied commercial endorsement;
and

Approved: October 23, 1985
Revised: December 8, 1999
Revised: May 23, 2001
Revised: November 12, 2015