CENTRAL KITSAP SCHOOL DISTRICT BOARD POLICY

MANAGEMENT SUPPORT SERVICES

Video Surveillance

The board authorizes the use of video surveillance on district property for the purpose of maintaining the health, welfare, and safety of students, staff, and visitors, and to protect district equipment and facilities. The board authorizes video surveillance in common areas on district property and further authorizes the superintendent or designee to determine exact locations for cameras. The board further authorizes the superintendent or designee to install cameras to address specific incidents or need. However, the district will not install or use cameras in restrooms and locker rooms.

In general, only those individuals with a legitimate administrative or training purpose may be permitted to view the video recordings. In most instances, those persons will be the superintendent, principals and administrators or designee.

The district will notify staff and students through posted signage that video surveillance may occur on district property. The district may use footage from video surveillance for student disciplinary action. In addition, the district reserves the right to use footage from video surveillance for staff discipline or discharge, although this is not the primary purpose of video surveillance.

In certain instances, video recordings may become a part of a student's educational record or a staff member's personnel record. The district will comply with all applicable state and federal laws related to record maintenance, retention, and disclosure.

Cross Reference	
6505	Security
6608	Video Cameras on School Buses
Legal Reference	
42 U.S.C. 1232g	Family Educational Rights and Privacy Act
Adopted:	March 13, 2019