

MANAGEMENT SUPPORT SERVICES

Facilities Planning

In order to provide the best possible physical environment for learning and teaching, the following factors shall be considered in the planning of District facilities:

- A. Facilities shall accommodate the educational needs of students and be consistent with the educational philosophy and instructional goals of the District.
- B. Facilities shall meet or exceed all health, safety, and welfare regulations.
- C. Consistent with its overall objectives the District shall seek public and private moneys to the maximum extent available to supplement its own financial resources.
- D. Undesirable environmental impact shall be minimized.
- E. Changing demographic factors shall be monitored in order that the District's students' future needs are met.
- F. Developments in the state cost stabilization program shall be followed when they are compatible with the District's educational goals and promise significant savings to the District.

Public and Professional Advisors

At appropriate times, the superintendent shall arrange for consultation from the general public, persons with handicapping conditions, other public agencies, and members of the District's professional staff in order to assure that the District's master plan as well as individual facilities projects have considered the suggestions of those who shall use the facilities. The superintendent shall also recommend to the board the retention of such specialized professional consultants as lawyers, engineers, architects, and financial advisors both at appropriate times in the planning process and at the time of actual implementation of construction projects.

Land Use Planning

As commercial enterprises and housing developments near school sites may impact school enrollments, operations, and traffic it shall be the policy and practice of Central Kitsap School District to review all applications for rezone, land use permits, plats, or planned unit developments with implications to District schools.

The District will make recommendations to the appropriate municipal authority regarding pedestrian walkways and bus turnouts, comment on traffic and enrollment impacts, and protest any development inconsistent with the goals of the District.

Educational Facilities Survey

The initial survey should be comprehensive, dealing with all factors related to educational facilities. In subsequent surveys, it is legitimate to study only one or two problem areas. The entire survey should be reviewed and updated on a regular basis after adoption, as required, not less than every three years.

Educational Facilities Survey

Major items that should be considered in the survey are:

1. Analysis of the community's characteristics and educational needs.
2. Determination of pupil population and characteristics.
3. Description of the educational program.
4. Appraisal of the educational adequacy of facilities.
5. Appraisal of the physical and structural adequacy of facilities.
6. Development of a master plan.
7. Assessment of financial resources.
8. Formulation of specific recommendations.

The process of completing the survey includes these tasks:

1. Research to find facts and identify needs.
2. Analysis to categorize findings.
3. Synthesis to develop alternative solutions.
4. Recommendation of a plan of action.

Assessment of Existing Facilities

Existing facilities listed in the facilities master plan shall be assessed in terms of their physical condition, educational adequacy, cost effectiveness, size, capacity, location in relation to changing population patterns, modifications currently underway, compliance with state health and safety regulations and local building codes, and accessibility to persons with handicapping conditions.

Enrollment Projections

Enrollment shall be projected for a five-year period using methods acceptable to the state board of education for determining the District's eligibility for state construction grants. This projection shall be reviewed and revised annually and supplemented by an analysis of additional factors that may affect the student population, such as potential zoning and development changes within the District, housing projections, and the development of new businesses and public projects.

Legal Reference:

42 USC 12210 - 12213 Americans with Disabilities Act

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Revised: May 23, 2001