

MANAGEMENT SUPPORT SERVICES

Site Acquisition

The board will not purchase an elementary school site within one-half mile of a District boundary nor a secondary school site within one mile of a District boundary without first discussing the location with the neighboring district and gaining their approval. The board expects to maintain a reciprocal agreement in this regard with each neighboring district in order to avoid the problems that occur when schools are built too close to neighboring districts.

The selection of new school sites should be coordinated with the District Facility Survey and Study, the Kitsap County Comprehensive Plan, the Comprehensive Parks and Recreation System Plan, and current and projected residential development.

Considerations in site selection are as follows:

1. A new school site should be selected that maximizes pedestrian access to the site for both educational and community uses.
2. The availability and projected availability of roads should be a prime consideration.
3. The site shall satisfy the SPI site selection criteria including size: elementary - 5 acres plus 1 acre/100 students; others - 10 acres plus 1 acre/100 students.

Steps involved in acquiring a site are:

1. The superintendent will have the manager of facilities and planning report to the board on areas in which the planning departments of the county and/or cities recommend quick action to avoid plattings and home construction, which may consume available open land. Such reports will be by confidential mail or in executive session to avoid creating rushes to purchase property.
2. The board will authorize the superintendent and manager of facilities and planning to proceed with negotiation with the owners. Reports on negotiations shall be by confidential mail or in executive session.
3. The board will act on any offer to purchase at a regular meeting, and any offer shall be subject to written approval of the proposed site by the Kitsap County Department of Community Development and the County Health Department.

4. The superintendent is authorized by the board to make use of the professional services of competent realtors, appraisers, and/or attorneys as they are needed for carrying out the intent of this policy, without conflict of interest. The superintendent may proceed with these commitments without separate board approvals as long as the cost of these commitments is within the funds reserved in the building fund accounts.

5. An appraisal of the value of the property by a certified appraiser will be mandatory when condemnation proceedings are required. Such an appraisal may be used when deemed necessary by the superintendent or board.

Revised: May 23, 2001